



MINUTES

CONTACT MEMBER MEETINGS

Sunday 24 July & Tuesday 26 July 2011, Metsäkartano, Finland.

(The minutes are a merge of both meetings as there was one agenda)

In attendance:

Alois Wolf, Austria
Mary Roberts, England & Wales
Jonna Otava, Finland
Edith Schröder, Germany
Linda Steele, Northern Ireland
Mari Kindsbekken, Norway
Doris Maurer, Switzerland

Maria Mårdh, Sweden
Francoise Tetelain, Belgium
Martyn Quayle, Isle of Man (President)
Sally Young, Scotland (Secretary)
Gerhard Steinberger, Austria (1st V.President)
Norbert Winkler, Austria (Treasurer)
Hilde Riser, Norway (Newsletter Editor)

1. Welcome and Opening of the Meeting

The President, Martyn, welcomed everyone and opened the meeting.

2. Adoption of the Agenda

The agenda was adopted without any amendments.

3. Presentation of Conference & Programme

Jonna gave a presentation of the programme and answered questions.

4. Contact Member's Responsibilities

Contact Member's responsibilities were sent out by email on the 14th June 2011 with the conference papers and are noted in the Blue Booklet.

5. Approval of Minutes from Meetings held in Ursprung, Austria 2010

(1) Contact Member's Meeting: Minutes issued on the 28th September 2010 and were agreed.

(2) 52nd Annual General Meeting: Minutes issued on the 28th September 2010 will be agreed at the AGM.

Both sets of minutes are on display on the conference notice board in the reception.

6. Matters arising from the Minutes of the 52nd Annual General Meeting

There were no matters arising from the minutes.

7. Reports on Past IFYE Activities

7.1 Report on the IFYE Conference in Austria in 2010

Norbert Winkler, the conference chairman, advised that the administration and operation of the conference had been a success, and that all financial matters had been brought to a satisfactory conclusion. The conference brochure will be issued to participants during the week, the remainder will be posted.

7.2 Executive Committee Report

The report was included in the conference papers issued to the Contact Members on the 14th June 2011. The report was published on the www.ifye.org web site and is on display on the conference notice board.

7.3 Country Reports on special or new Programmes

Nothing to report.

7.4 Report on Internet Strategy

The Executive Committee prepared an Internet Strategy due to concerns about the authenticity of the wide range of IFYE information that is available on the web. It was previously issued to Contact Member's, has featured in the newsletter and was published on www.ifye.org web site. Contact Members were encouraged to give due consideration to the introduction of a similar strategy within their own country's organisation.

Names and addresses of members (i.e within conference reports) must not be published openly on the www.ifye.org web site. The website can publicise or provide a link to a hosting country's IFYE conference web site.

7.5 Report on the European Rally in Sweden in 2010

IFYE was not represented at the rally in 2010. Gerhard will attend the 2011 rally.

8. Financial Matters

8.1 Main Report 2010/2011

Norbert gave a brief report of his difficulties in acquiring authorisation to access the EIFYEAA swiss bank account. Hence, the financial report had not been circulated previously and was issued at the meeting, queries were answered. Following the meetings, the accounts were rearranged to more concisely indicate the financial situation. The figures will be presented at the AGM.

8.2 Lifetime Member's Fund Report

A percentage will be taken from the Lifetime Member's Fund to pay the Mid Term Meeting expenses. The figures will be presented at the AGM.

8.3 Development Fund Report

The Development Fund stands at 16,120.70 CHF. The income from the tombola in 2010, was 1,613.40 CHF. As the Development Fund is capped at a maximum of 15,000 CHF, 1,120.70 CHF will be transferred into the General Account.

8.4 Auditor's Report

Two auditors from Finland will meet with Martyn and Norbert on Wednesday evening. The Auditor's report will be presented at the AGM.

9. Applications to the Development Fund

An application has been received from the Swiss IFYE's. It seeks 321.85 CHF for the design and production of posters to advertise the IFYE exchange programme. The documents were circulated to Contact Members with the papers for the meetings. Everyone agreed that the application be recommended for financial support at the AGM.

10. Proposed changes to the Development Fund

At the 2010 AGM the Executive Committee was requested to consider ways of increasing the funds available in the General Account. The committee's recommendation had been previously circulated to the Contact Member's, discussed at the country meetings and, as a result of the feedback received, the original proposal was amended the under-noted will be proposed at the AGM:

'The total funds held in the Development Fund Account be reduced from 15,000 to 10,000 CHF, a maximum amount of 3,750CHF can be taken out in any one fiscal year.'

11. Silver Pin Report

At the 2010 AGM the Executive Committee was requested to consider the future of the tradition of presenting a silver pin to 25th anniversary members. The report had been circulated to the members, Contact Members and was discussed at the country meetings. As a result of the feedback received the original proposal was amended, the under-noted will be proposed at the AGM:

- (1) Every member will receive a certificate on the 25th anniversary of their exchange trip and be given the option to also receive a silver pin
- (2) A Baby IFYE is not eligible to receive a silver pin'

12. Baby IFYE Conference Fee Subsidy Proposal

At the 2010 AGM the Executive Committee was requested to consider the continuation of the Baby IFYE conference fee subsidy. The report had been circulated to the members, Contact Members and was discussed at the country meetings. As a result of the proposal received from the Swiss and Scottish Contact Members to amend the conditions, which was endorsed by other Contact Members, the under-noted will be proposed at the AGM:

'The Baby IFYE conference fee subsidy continue. From 2012 – 2016 (a 5-year period), funding will be available each year from the "Sweden Account" (World Conference 2003) to encourage IFYE's to attend their 1st conference. Each newcomer will receive a contribution of 160 CHF towards the published conference fee. It will be subject to the following conditions:

- (1) Full time attendance at the conference
- (2) Valid in any of the first 3 years following their exchange trip (an IFYE in 2011 could receive the contribution in 2012, 2013, or 2014).
- (3) The application form will be issued and submitted to the Treasurer during the conference attended, and payment made that week.'

13. Budget 2011/2012

13.1 Annual Budget

The budget was circulated at the meeting, queries were raised and further work was requested to balance the budget prior to the AGM. The final budget will be presented at the AGM. No major changes are required.

14. Future IFYE Conferences

14.1 Sweden 2012: 21 - 28 July

The conference will be held at Kungälv, 10 km North of Gothenburg. A presentation will be given by the Swedish IFYE'Ss on Wednesday evening.

14.2 Wales 2013: 25 July - 01 August

The conference will be held from Thursday to Thursday in Monmouthshire, South East Wales.

14.3 Germany 2014: 19 – 26 July

Edith Schröder extended an invitation, on behalf of the German IFYE's, to Germany in 2014.

14.4 Scotland 2015

Sally Young extended an invitation, on behalf on the Scottish IFYE's, to Scotland in 2015.

14.5 Invitations for 2016 & beyond

Agreed invitations would be accepted but not required this year as commitments have already been made until 2015.

14.6 World IFYE Conference Thailand 2013

The conference will be held from the 12 – 19 November 2013. The website www.worldifye2013.co.cc has been launched, other promotional material will be available in 2012.

15. Issues for the week

15.1 Update Contact Members List

Contact Members were requested to update their contact details on the circulated list.

15.2 Country Reports

Country Reports were circulated with the conference papers, were available on the website and are on display in the reception.

15.3 Election of Office Bearers

President: Martyn Quayle (IoM), elected in 2009 for a 2-year term, offers himself for re-election for a final 2-year term. There were no further nominations.

2nd Vice President: Anette Nilsson will be nominated by the Swedish IFYE's.

Secretary: Sally Young (Sco), elected in 2010 for a 1 year term, offers herself for re-election for a 2-year term. There were no further nominations.

Auditor: Two auditors from Sweden are required for a one-year term, to be nominated by the Swedish IFYE's at the AGM.

15.4 Tombola

The tombola will be held on Thursday morning immediately after the AGM. Gerhard will organise it with the baby IFYE's. Prizes to be placed in the box in reception. The ticket prices are: 1€ for one ticket or 5€ for 6 tickets.

15.5 Collection of Membership Fees

The fees must be collected by the Contact Members and given to Norbert before the AGM. The membership fees to remain at 17 € annual and 206 € lifetime. Incoming IFYE's attending the conference as part of their exchange trip are not required to pay the membership fee.

15.6 Apologies for Absence & Greetings Received

'Apologies for Absence' and 'Greetings Received' should be written on the notice board in the reception. They will not be read out at the AGM.

15.7 Silver Pin

Contact Members were requested to check if they had any further potential silver pin and golden certificates recipients apart from those already known to Hilde.

16. Any Other Business

16.1 Pieter Dijkhuis (Netherlands) contacted Martyn to advise of historical IFYE papers that he would like to be placed in archive storage. Sally to contact Sandra Lont to request she collect the papers and store them until Hilde can collect them on her next trip to the Netherlands. **Action: Martyn, Sally & Hilde**

16.2 Doris Maurer advised that European Union funding to assist countries and members with the organisation and participation in exchange programmes is available. A briefing note on the funding source for circulation to the Contact Members will be prepared. EIFYEAA does not intend to act as administrators for any applications. **Action: Sally**

Sally Young (SCO)
Secretary
EIFYEAA

03 August 2011