



MINUTES CONTACT MEMBERS MEETING

Sunday 5th JULY and Tuesday 7th JULY 2009, Isle of Man

First meeting:

Members attending:

Norbert Winkler, Austria
Helle Bonderup, Denmark
Mary Roberts; England / Wales
Salla Rahnasto, Finland
Josette Roman, France
Edith Schröder, Germany
Carole Prim, Luxembourg
Derek Quinton, Northern Ireland
Otto Andreas Brustad, Norway
Sally Young, Scotland
Ann-Margreth Karlsson, Sweden

Martyn Quayle, President (IOM)
Anette Nilsson, First vice President (SWE)
Angela Southern, Second vice President,
also representing Isle of Man
Andreas Lehman, Newsletter Editor (CH)
Geir Sandvik Hjelen, Treasurer (NOR)
Hilde W. Riser, Secretary (NOR)

1. Welcome and Opening

Martyn welcomed everyone and opened the meeting

2. Adoption of the Agenda

The agenda was adopted without amendments.

3. Presentation of Conference and Programme

Angela gave a briefing about the week's programme. Slight changes Sunday afternoon as Contact Members meeting will be held in Douglas and Executive committee and Contact Members will attend a reception at Lieutenant Governor's residence after the meeting. Meeting with Newcomers needs to be held earlier, preferably Saturday evening.

4 The Contact Members Responsibilities

The list of responsibilities has been sent out to every Contact Member by e-mail 11.5.2009

5. Approval of the Following Minutes

- a) Minutes of the Contact Members Meetings in Switzerland 2008.
- b) Minutes of the General Assembly in Switzerland 2008

All will be on display before AGM. Minutes from AGM in Switzerland is to be finally approved at AGM

6. Reports on Past Activities

a) The IFYE Conference in Switzerland 2008

Largest European Conference in history, 222 participants. 10 of 14 presidents attended the anniversary celebration. Books are closed and conference reports are sent out.

b) Letter of Introduction to European IFYE's 2008

Anette did send out the letters in March and has had many returned with invalid addresses, apparently student accounts that have been closed. Maybe they could be sent out to the Contact Members for further distribution or maybe the autumn is a better time to send them out. Letters will continue to be published on the web site.

c) Executive Committee Report

This was handed out to everyone to take to the country meetings.

d) Newsletter 2008/2009

Accessible on internet earlier than the ones sent out by service mail. We will work on encouraging members to download rather than receive by service mail.

e) Website

The web site is updated. Using the e-mail address works well. It's used primarily for updating addresses, signing on for receiving conference reports. We will encourage members to register their e-mail address for receiving information on updates.

From now on we will try to encourage members to sign on for receiving an e-mail when a new issue of the newsletter is ready to download from the web site as a replacement for receiving it by service mail. This will cut costs both for printing and postage.

f) Country Reports on Special Programmes

- Finland is starting up an exchange with Germany and Taiwan.
- Luxembourg and Germany are cooperating in sharing one exchange from Costa Rica.

7. Financial Report - *to be presented at next meeting*

- a) Main Report
- b) Lifetime Members Fund.
- c) Development Fund

8. Applications for the Development Fund - *to be finally discussed at next meeting*

- a) Application from Switzerland on starting up exchange with Cameroon.

9. Budget - *to be presented at next meeting*

- a) Annual Budget
- b) Membership Fees
- c) Development Fund

10. Future Activities- *to be finally discussed at next meeting*

- a) Austria, Salzburg 31st July to 7th August 2010
- b) Finland, 23rd -30. July 2011

- c) Luxembourg 2012 – we have received a letter from IFYE Luxembourg that they are not able to host the conference in 2012 due to the fact that they not are able to find enough members for the organizing committee.
- d) Wales 2013
- e) France 2014

11. Issues of the Week

a) Update of the Contact Members list

Will be done during the week.

b) Country Reports

New template has been made and sent out to Contact Members. A reminder has even been sent out, but some countries are still missing. When all are received they will be made accessible on the web site for downloading. The missing countries promise to send in their forms within a week after the conference. Next year there will be an earlier date set.

c) Forthcoming Elections

The following are willing to stand for election.

President Martyn Quayle (IoM)

Second Vice-President from Austria (one year only). Norbert Winkler

Secretary at present Hilde W. Riser (Nor)

Convenor at present Danielle Nesor (Lux)

Two **Auditors** from Austria: Andreas Langgartner and Stefan Starlinger for 1 year.

The First Vice President Anette Nilsson (Swe), Treasurer Geir Sandvik Hjelen (Nor) and Newsletter Editor Andreas Lehmann (Ch) – all elected for a two year term in 2008 so will continue in office.

d) Tombola

Will be Wednesday evening. Anette is in charge for the Tombola and for displaying the prizes. Price for tickets: £ 1 for one, £ 5 for 6. Tickets were handed out to newcomers at the newcomers meeting.

e) Collection of Membership Fees

Copies of memberships lists were handed out to be updated and for the fees to be collected.

f) Greetings Received

Greetings should be handed over to Hilde before Thursday evening.

g) Silver Pins

To be checked out within the national groups before updating Geir or Andreas.

12. Any Other Business

Second contact member meeting will be: Tuesday evening at 21.00 hrs.

Hilde W. Riser, AUG 2008

MINUTES FROM SECOND CONTACT MEMBERS MEETING

Tuesday 7th JULY 2009 at 18.30 hrs, Isle of Man

Members attending:

Norbert Winkler, Austria
Helle Bonderup, Denmark
Mary Roberts; England / Wales
Salla Rahnasto, Finland
Josette Roman, France
Edith Schröder, Germany
Carole Prim, Luxembourg
Derek Quinton, Northern Ireland
Otto Andreas Brustad, Norway
Sally Young, Scotland
Ann-Margreth Karlsson, Sweden

Martyn Quayle, President (IOM)
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Andreas Lehman, Newsletter Editor (CH)
Geir Sandvik Hjelen, Treasurer (NOR)
Hilde W. Riser, Secretary (NOR)

1. Welcome and Opening

Martyn welcomed everyone and opened the meeting

2. Financial Report

Geir read the report out loud but didn't hand out anything as the auditors have not yet finished their job. It will be put on display before AGM.

a) Main Report.

The year shows a negative result of -835,96 CHF

Costs for the newsletter have not been paid out to the newsletter editor this year. Three of the board members haven't sent their costs for the mid term meeting, and the costs for the conference fee for the President attending the World conference came so late that it was not possible to reimburse him the 50% due before finishing the books.

The stock markets have tumbled the last year, so the LUX strategy fund have gone down 4.112 CHF, and is now worth 15.385 CHF. Hopefully the markets have stabilised, and will start to grow again.

b) Lifetime Members Fund.

The lifetime members fund has gone up with 852,68 CHF during the last year. Six new lifetime members, minus the costs for one conference report. The fund is now 36.209,88 CHF.

c) Development Fund.

The development fund is now at 15.000 CHF, 1.846,10 CHF was transferred to the general account at the end of the year.

3. Applications for the Development Fund

Application from Switzerland on starting up an exchange with Cameroon.

Switzerland have kindly used the new template and they apply for 3076,75 CHF to cover expenses for travelling to a meeting with the Cameroon representative and for a list of expenses for the first two exchangees (visa, vaccinations etc).

The Executive Committee, after considering the guidelines, has decided to make a proposal to cover 2120 CHF. The amount excludes the organizing costs for each of the two exchanges.

It was questioned how to read and interpret the guidelines and whether or not they should cover costs for travelling. This will be finally decided at the AGM.

4. Budget

a) Annual Budget

We believe there has to be action taken to cut costs as the costs are getting higher than the income. The attention is on the general accounts as it's here the costs for newsletters and administration has been taken. In the budget for the next year, we are therefore suggesting for the general assembly, that the costs for newsletters to the lifetime members, and the correct share of costs for the mid term meeting be taken from the Lifetime Members Fund.

We are hoping for two new lifetime members.

We will also work on encouraging members to subscribe for receiving newsletters by downloading it from the web site after being notified by e-mail. It will be optional for the members, but we hope that as many as possible will help the organisation in cutting costs by doing this. A newsletter costs more than 6 CHF for each member every year.

b) Membership Fees

The membership fees have been the same for many years now. We will make a proposal for the AGM to raise the fees from 01.01.2010 to CHF 30 for annual members and CHF 360 for lifetime members (now: 20 and 240).

c) Development Fund

Application from Switzerland:2120 CHF.

5. Future Activities

Luxembourg 2012 – who are able to host instead of Luxembourg?

Wales was asked to consider moving their conference to 2012, bur they don't have the possibility to do that, as they believe the UK will be very busy because of the Olympic Games in London in 2012.

Sweden has discussed hosting the conference in 2012 and will extend their formal invitation after their AGM in October 2009.

Hilde W. Riser, AUG 2009